

Flat No 1&2, Mayuresh Appartments,  
Vikas Nagar, Kiwale, Dehu-Road  
Pune-412101.

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**DEEPALI RAHEJA**

### **CAREER OBJECTIVE:**

*“Life is the consequence of the choices one makes” and I choose to make a difference by playing an active role in an organization I am working with and in doing so, achieve a position of respect and knowledge.*

### **ACADEMIC QUALIFICATION:**

- Pursuing Doctoral Research on **“INTRAPRENEURING – A TOOL FOR MOTIVATION”** at BMCC, affiliated to University of Pune( Registration Date 16/12/2003)
- Masters in Personnel Management (M.P.M),2001, from Institute of Business Management & Research, (Chinchwad) affiliated to University of Pune, securing first class.
- B.Com,1999, from St.Mira’s College for Girls, Pune specializing in subjects Business administration and Business Law & Taxation, securing higher second class.

### **PROFESSIONAL EXPERIENCE:**

1. **Currently associated with Indira Group of Institutes as a Associate Professor teaching HR and management related subjects.( 01/01/2002 till date )**

### **KEY RESPONSIBILITIES:**

- Managing three batches of 60 management students each, for the subjects like Human Resource Management, Organization Behaviour, Oral & Written Communications.
- Responsible for mentoring & career counseling of students.
- Internal project guide for the various projects that students do at varied Corporates.
- Member of the panel for PUNE University Question Paper Setting & Evaluation.
- Part of the panel responsible for designing the Appraisal form, feedback form & of visiting faculties

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### **Accolades:**

1. Part of syllabus revision panel at University of Pune for MBA & MPM.
  2. Successfully developed and delivered the content for the series of programs conducted for JETKING (A renowned hardware company) and DTE (Directorate of Technical Education)
  3. Paper “Intrapreneuring – the Competitive Edge” accepted for an International Conference at Hyderabad.
  4. Research Paper “Green Marketing –Greener Earth” accepted for an International conference at IMT Ghaziabad.
  5. Paper “Strategic HRD – A Competitive Advantage” accepted for National Seminar at Kodiakanal Christian College.
  6. Successfully conducted lectures for ‘Business Practices and Management ‘for Korean students.
  7. Appointed Chief coordinator for NBA Accreditation.
  8. Paper “Talent Development – A challenge in organized retailing” accepted at International Conference on Retailing in the Globalised Era- Perspectives & Challenges at School of Management studies University of Hyderabad.
  9. Paper “Intercultural Communication: A key to Global Integration” International Conference on Communication and Media: Contemporary Roles & Challenges at Faculty of Communications and Modern Languages, University of Malaysia.
- 2. Worked as “Assistant Logistics” at Krupp Industries (Pimpri) as appointed by CMS Corporate Division. (26/04/01 to 30/06/01)**

### **KEY RESPONSIBILITIES:**

- Responsible to handle the team of 8 – 10 hardware engineers
- Daily report generation & reporting to the corporate division on daily developments

**3. Worked as a FACULTY cum ADMINISTRATOR for CMS Computers Pvt. Ltd (Shivajinagar). (07/06/99 to 26/04/01)**

**KEY RESPONSIBILITIES:**

- Responsible for business generation through rigorous follow up with the enquiries
- Fee administration & reports generation
- Counseling of the students

**Accolades:**

1. Won **BEST COUNSELLOR** award at national level.
2. Developed Student Enquiry and Feedback forms for all branches across Maharashtra.

**DISSERATATIONS:**

**Academic:**

**PROJECT A:**

Name of the Company : Thermax Babcock & Wilcock Ltd.  
Project Title : Functioning of the HR Dept.

**PROJECT B:**

Name of The Company : Advani Orelikon Pvt.Ltd.  
Project Title : Wage & Salary Administration.

**Professional Consultancy:**

**PROJECT A:**

Name of the Company : Geometric Software Solutions.  
Project Title & Period : Chalking of Recruitment & Selection Programme & Designing Recruitment

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Manual. (2004)

**PROJECT B:**

Name of the Company : Geometric Software Solutions.

Project Title & Period : Attrition Rate Analysis (2004)  
( Designing of the questionnaire and  
conducting the survey for 450 employees  
recommendations implemented)

**PERSONAL PROFILE:**

Good Communicational Skills, Cool Temperament & Participative... isn't that what one needs to be successful? & I have all.

Born on 22<sup>nd</sup> January, 1979 at Dehu – Road (Pune) to Mr. & Mrs. Nand Prakash Madhan as the Elder sibling with one younger brother. Tied the nuptial knot with Mr. Kumendra on 8<sup>th</sup> Dec' 2000 and have two lovely daughters named Arikta & Riya

Good **interpersonal, conversational & analytical** skills are my trademark. I m best known as a **Result Oriented Team Player** at all times.

As far as my weaknesses are concerned, I believe that:

*“I may have fallen a lot of times, but when I rode next time I rode well”*

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